



Cemeteries Office North
 Rotterdam Road Depot
 Rotterdam Road
 Lowestoft, NR32 2EF
 01502 443342
cemeteries@east Suffolk services.co.uk

Cemeteries Office South
 Ufford Depot,
 Yarmouth Road
 Woodbridge, IP13 6ET
 01502 443343
cemeteries@east Suffolk services.co.uk

Application to Purchase the Grant of Exclusive Right of Burial

Plot Details

Cemetery	
Section	
Plot number	
Fee	
Grant duration	50 years

If no specific plot is requested, would you be willing to accept the next available plot?

Yes No

Grant Duration and Fees

Grants of Exclusive Right of Burial are issued for 50 years from the date payment is received.

Current fees are available from local funeral directors or by contacting the Cemeteries Service.

The Grant Certificate will be issued once payment has been received.

How We Use Your Information

The information you provide will be used to manage and administer the Cemeteries and Burials Service, including:

- purchasing or transferring Exclusive Rights of Burial
- memorial applications
- cemetery maintenance and related enquiries

Where necessary, your information may be shared with relevant funeral directors or stonemasons to progress your request.

By completing this form, you agree to your information being used for these purposes only. Your information will not be used for any other reason without your consent.

Records relating to Exclusive Rights of Burial, memorials, and interments are retained permanently in line with burial law. Information relating to general enquiries is kept for 36 months after the enquiry has been completed.

All personal data is processed securely and in line with UK data protection legislation. Further information is available from East Suffolk Council.

Grant Holder Details

The person(s) named below will be recorded as the grant holder(s). Grant holders have the exclusive right to decide who may be buried in the grave.

FULL NAME OF 1ST APPLICANT Mr/Miss/Mrs/Ms	FULL NAME OF 2ND APPLICANT Mr/Miss/Mrs/Ms
ADDRESS	ADDRESS
POSTCODE	POSTCODE
TELEPHONE NO:	TELEPHONE NO:
SIGNATURE OF 1 ST APPLICANT	SIGNATURE OF 2 ND APPLICANT
FULL NAME OF 3RD APPLICANT Mr/Miss/Mrs/Ms	FULL NAME OF 4TH APPLICANT Mr/Miss/Mrs/Ms
ADDRESS	ADDRESS
POSTCODE	POSTCODE
TELEPHONE NO:	TELEPHONE NO:

SIGNATURE OF 3RD APPLICANT	SIGNATURE OF 4TH APPLICANT
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Note: Your information may be shared between East Suffolk Services Ltd (ESSL) and East Suffolk Council (ESC) for the administration of cemetery and burial services and related statutory functions.

Office use only

Fee received	
Amount	
Method	
Date received	
Grant Certificate issued	
Certificate number	
Date issued	
Register, plan & income updated	